

WEEKLY REPORT TO THE TOWN COUNCIL

Week ending January 5, 2012

DEVELOPMENT SERVICES DEPARTMENT

Planning

Staff approved a Temporary Use Permit application for "Tour D'Artistes," which will be a tour of 17 local artist's galleries and studios. The tour will take place on March 24 and 25, 2012 and the proceeds will be used toward scholarships and donations to art students and programs in Fountain Hills.

Dunkin' Donuts staged a Grand Opening celebration from Tuesday, December 27 to Thursday December 29. By all accounts the event was a big success.

Sherwin Williams has received their final Certificate of Occupancy and is open for business.

Staff will request that the Town Council amend the Zoning Ordinance to extend the A-Frame Signs and Banners sunset date of December 31 to either June 30 or December 31, 2012.

Code Enforcement

Code Enforcement finished off 2011 with a total of 785 cases, of which 38 were for green pools. Staff opened a total of 57 cases for the month of December and has opened 10 so far for January.

Staff investigated a complaint of illegal dumping in a wash near a local golf course; however, upon closer examination, the property turned out to belong to the golf course and the majority of the debris was just vegetation trimmings. Golf courses are permitted to bury such waste on their property, as long as it does not include any trash or rubbish.

Planning staff requested Code Enforcement assistance related to a property owner who had applied for a Golf Net Special Use Permit, but did not comply with the stipulations listed in the permit. A meeting has been held with the property owner and staff is working with the owner to resolve the issues.

CAD/GIS

The GIS/CAD Division responded to a number of requests from the public and other Town departments. Projects included 10 aerial site plans, one Grant of Easement drainage exhibit, preparing name plates for volunteer and staff, preparing poster and banner prints for Town department projects and upcoming events. Staff met with the Sanitary District to discuss recently completed sewer as-built plans and final Sewer Atlas updates. Maps and sewer atlas books will be printed in January 2012. Staff continues to insert the ongoing accident report log into Intersection Magic.

Environmental

Wash Maintenance—Wash crews are finishing up work on Hagen Wash where they spent approximately eight days removing large amounts of



desert broom and salt cedar trees. They will next be moving to Malta Drain just off Saguaro Blvd. to remove some overgrown brush and trees that the Fire Marshal has deemed an extreme fire hazard. This activity should only take a couple of days in order to mitigate the hazard. Crews will then start work in Panorama Wash between Puerto Del Lago and the Morningside HOAs during the week of January 9. Panorama Wash is heavily infested with invasive salt cedar trees. These trees starve out and kill native vegetation and streams by depleting their water sources. They also secrete salts into the soil causing the soil to become highly alkaline. A large salt cedar tree uses up to 200 gallons of water per day and multiplies quickly, decimating native vegetation.

Building

Applications Received

Gas	2
Electric	2
Single Family	1
Solar	1
Addition/alteration	2
Water Heater	3
Total	11

Permits Issued

Gas	1
Electric	2
Solar	2
Pool	1
Water Heater	3
Total	9

COMMUNITY SERVICES DEPARTMENT

Community Center/Senior Services

The trains, Christmas trees, Menorah, wreaths, gingerbread houses, and quilts were taken down on Tuesday, January 3. There were many positive compliments given on this year's display.

Staff was able to clean and re-wax all the floors in the classrooms, art room, and lobby on Tuesday and Wednesday this week.

Staff distributed posters around Town for the upcoming Activities EXPO scheduled for Wednesday, January 25, from 1:00 to 3:00 p.m. at the Community Center.

Due to the cleaning and maintenance scheduled on Tuesday and Wednesday of this week there were limited Senior Services programs and activities. There were no interruptions in the Home Delivered Meals program.

Home Delivered Meals Fundraisers – Three local restaurants are hosting HDM fundraisers on behalf of Senior Services, Inc. (local 501C3 non-profit) to help support the Home Delivered Meals program.

The Fountain Hills **Pei Wei Asian Diner** is hosting a Home Delivered Meals fundraiser on the **second Wednesday** of each month from 11:00 a.m. to 9:00 p.m. (November to April) on behalf of Senior Services, Inc. They will donate 20% of a customer's order (pre-tax, excluding beer/wine) to the HDM program. **Important:** customer must present flyer to the cashier when placing an order. The next date is Wednesday, January 11.

The Fountain Hills **Senor Taco** is hosting a Home Delivered Meals fundraiser on the **third Wednesday** of each month from 5:30 a.m. to 2:00 a.m. the next day (January to April) on behalf of Senior Services, Inc. They will donate 10% of a customer's order to the HDM program. A flyer is not needed when placing an order. The first promotion date is Wednesday, January 18.

The Fountain Hills **Chicago Bob's** is hosting a Home Delivered Meals fundraiser on the **fourth Wednesday** of each month from 10:30 a.m. to 8:00 p.m. (January to April) on behalf of Senior Services, Inc. They will donate 10% of a customer's order to the HDM program. A flyer is not needed when placing an order. The first promotion date is Wednesday, January 25.

Flyers are posted in the Activity Center and on the Senior Services, Inc. website <http://www.fhseniorservices>

Parks

The Parks Division staff will be focusing on grounds maintenance and field marking/prep for scheduled sports activity this week. The grounds maintenance includes weed removal from granite beds and trimming overgrown groundcover and shrubs in the parks. The field marking/prep includes soccer games, softball field prep, and cleaning the tennis courts prior to scheduled games.

Groundskeeper Phil McKenzie returned to work Wednesday morning, January 4, on light duty following surgery. He will be working at the Town Hall customer service desk from 8:00 a.m. to 5:00 p.m. Monday through Thursday and on Fridays with the groundskeeper crew. Welcome back, Phil.

Fountain Park Turf Enhancement- The mowing contractor has resumed the regular Wednesday morning scheduled mowing. The park irrigation schedule remains between the hours of 11:00 p.m. to 3:30 a.m. each night.

Fountain Pump #3 was pulled and inspected last week by Precision Electric and they have provided a detailed quote to recondition the 600 HP motor and turbine pump #3, cla-valve#2, and crane service to pull and reset motor/pump #3. Staff will be working with the contractor to adjust the total cost and scope of work to match the remaining capital funds available in the FY-2011/12 budget.

The Greening of Downtown Phase IV tree planting project received 20 more trees at Fountain Park last week, for a total of 40 trees to be installed along the interior walking path. The drip irrigation system to each of the trees is scheduled to start next week so that the project can be completed before the end of the month.

Recreation

Twenty-one members of "Friends in the Hills" participated in a private **Docent-Led Art Walk** on Thursday, January 5. This was the first, large group tour of 2012.

Anjelica Giardino met with members of the volunteer **Save Our Sculptures** (SOS) group on Thursday, January 5, to discuss future cleaning schedules, equipment needs, and new pieces.

Kathy Worrell relocated program materials from storage at the Kiwanis Activity Center to Desert Vista Park and the Community Center in anticipation of future **toddler programs** being held at these facilities.

Bryan Hughes, Mark Mayer, and Rino Ghetty will be working the Fountain Hills Visitors Bureau booth at the **Bridal Fashion Debut** this Saturday and Sunday, January 7 and 8, from 9:00 a.m. to 3:00 p.m., at the Phoenix Convention Center. The show is a great opportunity for the Town to continue showcasing Fountain Park and the Community Center as a wedding destination.

ADMINISTRATION DEPARTMENT

Economic Development

Holiday Lights on the Avenue – The holiday ground displays were removed from the Avenue median this week. The lights in the trees are scheduled to be removed as the equipment is available. The median electrical system was a challenge again this year. The rain and moisture caused the GFI's to trip, which caused lighting outages. Christmas Light Decorators, as well as Town staff, monitored the lights on a daily basis and, at times, on an hourly basis. Some of the lighting was unable to be restored until the moisture evaporated from the outlets.

Business Incubator (JumpStartBiz) – Staff met this week with Arizona Business Advisors in order to finalize items in an agreement for the incubator. The contract is anticipated to come before Council in February.

Business Attraction, Retail –

Project Colorful Buckets (Sherwin Williams) – The Sherwin Williams store opened successfully last week. The Building Safety Division worked closely with the contractor to meet their timeline to open the doors. We are pleased to welcome Sherwin Williams to Fountain Hills.

Project Submersible Pastries (Dunkin' Donuts) – Dunkin' Donuts held a grand opening last week on December 27 and 28. The Fire Marshall finished the last inspections on Saturday, December 24 (Christmas Eve) in order to ensure that Dunkin' Donuts was able to open on time. In addition, the Planning and Zoning Division worked closely with the applicant on the special event signage permitting process for their grand opening. We are pleased to be welcoming Dunkin' Donuts to Fountain Hills. Staff has received several compliments from the franchisee, property owner and leasing agent about the team in Fountain Hills, specifically their ability to work with us and our positive attitude toward assisting businesses through our process.

Business Attraction, Office – The Greater Phoenix Economic Council (GPEC) has finished calling the targeted businesses in Fountain Hills. A significant number of messages have been left and follow-up phone calls are anticipated to take place in the next two weeks. Staff is coordinating with GPEC's team and will also assist in following up with companies who have yet to respond to the survey. Due to the holidays and significant number of follow-up calls, completion of the project is anticipated in February.

Finance

Licensing – 13 new business licenses

In Town:

Precious Petals, LLC – 14422 North Sherwood Dr
Claymoon Copper, LLP – 13624 N Saguaro Blvd #114

Out of Town:

The Mighty Electricians, Inc. – Glendale, AZ
Cynthia Burbach Realty Executives – Scottsdale, AZ
Victoria Orrico DBA Visions by Victoria – Carefree, AZ
Desert Willow Botanicals, LLC – Scottsdale, AZ
Mama Walkers DBA Gourmet Blends AZ – Scottsdale, AZ
Creations by Bellissima – Phoenix, AZ
Brownlee Holdings, LLC DBA Made By Bees – Gilbert, AZ
Energy Alternatives, Inc – Lakeville, MN
Pepper Bandits, LLC – Gilbert, AZ
The Magnetic Duo – Surprise, AZ
Rick Hill Bronze – Los Angeles, CA

Information Technology

Configuration of new network hardware has been completed and it is now ready for installation. Information technology staff will be replacing network switches at Town Hall and the Community Center on January 13 beginning at 8:00 a.m. . The installation is expected to take approximately four hours to complete, and network services at Town Hall will be interrupted for some of that time including email, Internet access, website access, and file servers.

Information Technology staff has also been performing minor maintenance and upgrades to the Town's anti-virus protection and data backup software.